

ANNUAL GENERAL MEETING
Of the
BRADENSTOKE SOLAR PARK COMMUNITY BENEFIT FUND
Wednesday 21st October 2020
MINUTES

Attendees:

Allison Bucknell (AB) Wiltshire Unitary Councillor for Lyneham, LGC Chair
Mel Wilkins (MW) Chair of Hilmarton Parish Council
Richard Tucker (RT) Chair of Bremhill Parish Council
Stephen Depla (SD) Chair of Christian Malford Parish Council
Capt Bill Tiko (WT) MOD
Matthew Ash (MA) Environmental Advisor
Frank Ball (FB) Lyneham & Bradenstoke PC
Alan Truscott (AT) Grants Manager Community First
Mary Hardwidge (MH) Administrator Community First, LGC Secretary

Absent:

Peter Falding (PF) (DIO)

Although still very much a part of the fund, Peter declined to attend the meeting as he was happy that there was a representative at the meetings from the MOD

AB: Welcomed everyone to the AGM

1. APOLOGIES FOR ABSENCE

None received

2. MINUTES OF THE PREVIOUS AGM

Signed as accurate by AB

3. REPORT TO AGM (Chair)

AB reported that her Chairman's report was circulated before the meeting, so there was no need to read it out. She thanked Mary for her administrative work and also welcomed WT to the committee as this was his first AGM.

4. REPORT TO THE AGM (Financial)

MH had distributed an updated set of financial figures showing the income and expenditure. There showed a balance in the bank of £86,983.38 at the end of the period to 31st August 2020.

MH pointed out that the total of uncommitted funds was £16,323.47 at the end of the period ending 31st August 2020, but that there has been payments made since then which made the actual balance of funds if all projects were approved and all payments made to date (21.10.2020) of £10,025.06.

Action: MH to circulate the updated figures with the minutes

The Covid-19 Relief funding was discussed. There were 12 groups who took advantage of this and all were extremely grateful. This cost the fund £19,800 (including admin costs of £1,800). It was proposed that if the Covid-19 situation goes on into 2021, that another relief fund be offered at no more than £1,000 per group. This will depend on funds received by the DIO.

5. REVIEW OF GRANTS SINCE THE LAST AGM

MH reported the following:

Fund:

There have been several payments since the papers were prepared plus one withdrawal and so now the fund is down to £10,025.06. This means that further approvals will need to wait until our next round of funding in November/December including Lyneham Village Hall Roof. They are applying for £20,000 (plus £2,000 Admin fee) which would put the fund in deficit. The Hall has been made aware of this. The hall committee are also applying for £25,000 from Crapper and Sons and £10,000 from Hills.

- Christian Malford SID for £1,612.00 which with admin costs would be at a cost to the fund of £1,773.20.
- Christian Malford Recreation Ground are seeking funds for a Solar Clock. They originally asked for £1,000 which is 100% of their total project cost but they are now prepared to put in 25% themselves so with the admin costs would be at a cost to the fund of £825.00.
- Bremhill Village Hall have just put in an EOI for air source heating. They are applying for £3,500.00. With admin costs that will be £3,850.00.
- New Tytheron Village Hall have only just (today) applied for £10,000 for their new build. They are hoping to apply to Crapper & Sons and Hills Waste.

With those 4 projects this will be a cost of £16,448.20

MH Suggested a halt on any more applications coming in until the next round of funding has been received?

It was decided that no halt should be advertised but all projects coming forward with applications should be told about the funding situation. i.e. they may have to wait for a while.

6. VOTING: LOCAL GRANT FUND COMMITTEE MEMBERS

All posts were re-elected except for Timothy Bowhay who has now moved posts within the MOD. Capt. William (Bill) Tiko was elected to take his place representing the MOD.

The new committee consists of:

Allison Bucknell – Chair
Mel Wilkins – Cheque Signatory – Hilmarton PC
Stephen Depla – Treasurer - Christian Malford PC
Matthew Ash – Environmental Advisor
William Tiko – MOD Lyneham
Richard Tucker – Bremhill PC
Frank Ball – Lyneham & Bradenstoke PC

7. ELECTION OF CHAIR, TREASURER AND SECRETARY

All posts were reelected on block:

Allison Bucknell – Chair
Stephen Depla – Treasurer
Mary Hardwidge - Secretary

8. VISITS TO PROJECTS ON COMPLETION

SD remarked that currently projects are not visited on completion and he feels this should be adopted as part of the process. It was suggested that each committee member visits their own local projects on completion. MH offered to take on the visit, if that particular committee member was unavailable.

9. ANY OTHER BUSINESS

MH reported that she had completed a project monitoring exercise of all projects approved before 1st January 2020 which were not yet completed. The results are below:

Projects not yet completed which were awarded before 2020:

1. Project: Lyneham Primary School – 20
Description: Forest School Base Camp
Award Amount: £8,150.00
Date of Offer: 02.05.19
Contact: Bonnie Maslin

Emailed for update on 14.10.20

Outcome: 14.10.20 replied. Sent photos and the promise of evidence for payment and closure of project asap.16.10.20 project paid - closed

2. Project: Foxham Reading Rooms – 26
Description: Structural repairs
Award Amount: £5,000.00
Date of Offer: 07.11.19
Contact: Martin Nye

Emailed for update on 14.10.20

Outcome: No reply

3. Project: Bremhill St Martin's Church – 30
Description: North Wall Project
Award Amount: £10,000.00
Date of Offer: 09.12.19
Contact: David Stevens

Emailed for update on 14.10.20

Outcome: 14.10.20 replied - the roof aspect of the project is almost complete. They have to apply the Smart Water and take the scaffolding down.

Projects where there has not been any FGA received

4. Project	Christian Malford Village Hall Lighting - 24
Description	Conversion of lights to LED
Award Amount	£1,552.00
Date of EOI	01.04.19
Contact:	Nick Cox

Emailed for update on 14.10.20

Outcome: No reply

No telephone number for Nick Cox who was the Deputy Chairman in April 2019 which was when the EOI was first submitted to Julian Brookes – contacted Christian Malford Community Group to try to get a number for Nick.

Update: Nick is no longer the Chairperson of the Village Hall.

Paul Mc Pherson will be contacting me about this.

21.10.20 Contact from Paul McPherson. They want to withdraw the Lighting project as they are embarking on a new build. They will be applying for planning permission early next year and Paul and I will meet in January to discuss an application. They will also be applying to Crapper & Sons and Hills for funding

10. Date of Next Meeting:

It was agreed this would be set sometime in October next year.