**Bradenstoke Solar Park - Community Benefit Fund**

**(BSP - CBF)**

**Grant Application Form**

**INTRODUCTION**

Community Benefit Funding (CBF) is open to a wide range of community groups. A Grant Committee controls BSP - CBF. Each year the CBF receives funds from the operator of the Solar Park at Lyneham on behalf of local communities, and holds the funds in a dedicated bank account.

The Grant Committee is responsible for distributing these funds according to criteria set down in the solar park lease document; the fund should help in:

* Developing community scale and micro renewable energy schemes
* Reducing greenhouse gas emissions
* Advancing efficiency in the use of natural resources
* Protecting or enhancing the natural environment
* Protecting or enhancing biodiversity
* Promoting environmental sustainability
* Other purposes in the interest of the community

**If the community group that you represent has an idea for a project; please complete each step below**:

Note: Your project application should support priorities for your community, be mindful about the criteria set out above**.**

1. **Contact your local representative with your idea**.

The details for your local representative are on the [Bradenstoke solar fund](https://www.bradenstokesolarfund.org/) website.

1. **Complete this Grant Application Form.**

Please add extra pages if required. Detailed responses will help the Committee decide eligibility for a grant.

1. **Email Grant application Form to**:

Mary Hardwidge – Grants Officer – Community First

mhardwidge@communityfirst.org.uk

1. **Wait on the decision from** **The Grant Committee**

They will determine whether your project is likely to be suitable for funding. They may also be able to work with you to develop your idea further.

**SECTION A – About you and your community group**

|  |  |
| --- | --- |
| Project name: |  |
| Applicant organisation: |  |
| Contact Name: |  |
| Postal address:  |  |
| Telephone landline: |  |
| Telephone mobile: |  |
| Email:  |  |
| Any other contact notes:  |  |
| Provide details of any legal status and any registration numbers: |  |
| Describe your group’s purpose and activities: |  |
| How many individuals are members of the group and when was the group formed? |  |
| Please provide latest bank statements and constitution if available: |  |

**SECTION B - Outline of the project**

**Environmental Contribution to your community**

Tick any that are applicable

|  |
| --- |
| **Which of the following criteria does your activity/project address?** |
| **Renewable Energy** to provide heating and/or hot waterby introducing Energy Storage, Bio Gas,Air Source / Ground Source Heat Pumps, Solar PV |  |
| **Climate Change** Prevention/Protection |  |
| **Environmental sustainability and biodiversity by** Planting/ Protecting/ Creating |  |
| **Recycling/ upcycling** |  |
| **Sustainable eating** (e.g. allotment creation and/or new equipment) |  |
| **Zero carbon footprint** (e.g. new village hall construction**)** |  |
| **Management of Energy** by using smart meters for example |  |
| **Electric Transport** by providing vehicle to grid charge points |  |
| **Shared energy** by applying Community and micro scale renewable energy schemes  |  |
| **Other Environmental Project** |  |

|  |  |
| --- | --- |
| **Other Community Benefit Project** |  |

|  |
| --- |
| **Contribution to your community** |
| What is your project?  |
|  |
| Why are you doing the project? |
|  |
| Describe the local support you have and any other recognition there is of the need/issue.  |
|  |
| Who will benefit? |
|  |
| Approximately how many people will benefit? |
|  |
| Has your group applied for any other source of funds and if so what is the result? |
|  |

**SECTION C - Timeline**

|  |
| --- |
| When do you hope to do start (finance permitting)? |
|  |
| When do you hope to finish the implementation? |
|  |
| What experience does your organisation have of undertaking similar projects? |
|  |
| Who will manage the project – and how? |
|  |
| Do you need any permission to carry out your project? |
|  |
| What could go wrong? |
|  |
| How long might the benefits of your project last?  |
|  |
| If any portions of the grant are paid retrospectively, there will be a gap between costs and funds. How do you propose to manage this? |
|  |
| What will happen to the proposed project if this application is unsuccessful? |
|  |

 **SECTION D - Finance**

|  |
| --- |
| **Capital costs** |
|  | £ |
| Other (please specify)  | £ |
| **Subtotal capital costs A**  | £ |
|  |  |
| **Revenue costs** |
| Project implementation staff costs (salary, NI, pension contributions)  | £ |
| Administration costs and overheads  | £ |
| Events, marketing and publicity External consultants, advice and suppliers of services  | £ |
| Other  | (Please specify) | £ |
| **Subtotal revenue costs B**  | £ |
|  |  |
| **Total C (A + B)**  | £ |
|  |  |
| **Sources of alternative funding**(from your group or elsewhere)  | (Please specify) | £ |
| **CBF grant required** | £ |

**Section E – DECLARATION**

**PLEASE READ AND SIGN**

I/We declare that:

* I/we confirm that the information supplied on this form is correct and complete. If successful, this funding will be used solely for the purposes shown in the application and will meet all the terms and conditions attached to any grant offer that is accepted.
* I/We understand the information provided in this application will be used to assess and select proposals for funding.
* I/We agree to disclose information about this application to organisations or consultants, which the BSPCBF wishes to consult during the appraisal, ongoing management and evaluation of applications.
* In applying for BSPCBF funding I/we accept conditions of payment and understand that payments may be withheld or recovered if it appears that any undertakings have not been complied with or a false or misleading statement has been made.
* I/We understand and accept that if this application is successful the grant award will be published by BSPCBF, including the name and address of the applicant and the amount of funding that has been agreed.
* I/We undertake that if this application is successful I/we will:
	+ Fulfil the obligations of the BSPCBF including promotion of their Objectives/Priorities.
	+ Provide any further information as may be required by the BSPCBF.
	+ Allow access to records and premises to which this application relates for the purpose of carrying out an inspection and ensuring the compliance of this undertaking. This will include allowing access for external auditors and consultants.
	+ Co-operate and participate as required in any monitoring or evaluation exercises conducted by the BSPCBF.
	+ Notify the BSPCBF immediately in writing if any changes occur to the application details.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signed:** |  | **Signed:** |  |
| Name (please print): |  | Name (please print): |  |
| Position in the group:  |  | Position in the group |  |
| Date:  |  | Date:  |  |