

Bradenstoke Solar Park Community Benefit Fund Constitution

NAME

The name of the organisation shall be Bradenstoke Solar Park Community Benefit Fund.

AIMS

The aims of the Group shall be to receive annual community benefit funds from the solar park project, hold the funds and redistribute them to community groups and their projects within the defined area in the form of grants that meet with the agreed criteria (as defined in the lease agreement for the solar park, Schedule 4: Community Benefit Payment, item 1.1 "Approved Community Purpose). Grants will be assessed by a local grant committee made up of members of this organization and applicants and the local grant committee will be operate within a set of rules

POWERS

To further these aims the committee shall have the power to:

- (a) Obtain and receive community benefit fund monies from Bradenstoke Solar Park.
- (b) Associate with voluntary organisations and the residents of the defined area in a common effort to carry out the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

MEMBERSHIP

- (a) Voting membership shall be open to anyone over the age of 18 who supports the aims of the group.
- (b) The Local Grant Committee shall have the power to approve or reject applications for membership or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.

MANAGEMENT

- (a) A Local Grant Committee will be elected annually at the Annual General Meeting (AGM) and shall manage the Group.
- (b) The Local Grant committee shall consist of a chair, secretary, treasurer, and other voting members of no more than 9 members in total.
- (c) Business shall be transacted via electronic means and phone as a first choice. The Local Grant Committee will meet when necessary during each year of operation.
- (e) At least 4 committee members must be present at a committee meeting to be able to make decisions.
- (f) A proper record of all transactions and meetings shall be kept.

GENERAL MEETINGS

- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.
- (b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.
- (c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- (d) One third of membership or four members being present, whichever is the greater, shall enable a General Meeting to take place.
- (e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

ACCOUNTS

- (a) The funds of the group including all donations, grants, contributions, shall be paid into an account operated by members of the Local Grant Committee as formally agreed by the committee, to include the Treasurer, Chair and at least one other member. All cheques drawn on the account must be signed by two of these.
- (b) The funds belonging to the group shall be applied only to further the aims of the group and to reimburse the set up and costs and ongoing grant administration fees for the administrative body.
- (c) A current record of all income, funding and expenditure will be kept.

DISSOLUTION

- (a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.
- (b) If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable group(s) or organisation(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

(c) Signed by Chair..... Date.....
Councillor Allison Bucknell

Signed by Secretary..... Date.....

Signed by Treasurer..... Date.....

Signed by representative of the administration body.....

Date:

Julian Brooks of the Community Energy Foundation